CHRIST UNITED METHODIST CHURCH
STAFF JOB DESCRIPTION

Assistant Director of Youth Ministries
Part Time

This role serves to assist the Director of Youth Ministries in developing and providing spiritual formation, and relational care, to the youth of Christ United Methodist Church. The Youth Ministry Assistant Director will strive to build relationships with youth, parents, and volunteers. The Assistant Director should have a passion for building faith and Christ-centered connections with youth. The Assistant Youth Director's work week is expected to be Sunday – Thursday. The Assistant Director of Youth Ministries reports to the Director of Youth Ministries.

Youth Ministries Mission Statement:
Christ United Youth is a community of disciples of Jesus, growing together in love for God and service to others.

Youth Ministries Values:

- **Belonging:** Providing an accepting, friendly, open-minded, and inclusive environment where each person is valued.
- **Joy:** Creating an atmosphere of enthusiasm and high positive energy because of the contentment and peace rooted in our identity in Christ.
- **Grace:** Knowing that God loves us no matter what and offering that gift to each other.

Duties/Responsibilities:

- Take initiative to build relationships with youth and their families.
- Maintain consistent communication and connection with youth parents, and volunteers.
- Collaborate with the Director of Youth Ministries to facilitate, plan, and execute regular programming, curriculum, and discipleship opportunities for youth at Christ United.
- Offer a staff presence in Sunday school classrooms and teach Sunday school when necessary.
- Provide leadership and support at Sunday Night Youth gatherings on a weekly basis.
- Serve as a part of the Youth Ministry staff team by participating in youth ministry events, as well as select trips and retreats.
- Assist in leading at least two summer mission trips each year.
- Collaborate with the youth staff in developing creative programming and new initiatives.
- Assist in planning and implementing Sunday Night Youth recreation and fellowship.
- Assist the Youth Director in utilizing the website, email, social media, texting, and phone calls to promote programs.

Knowledge/Skills Required

- 3-5 years of experience in youth ministry
- Embraces United Methodist theology
- High ability to build relationships with youth, parents, and volunteers
- Enthusiastically affirm the Youth Ministry's vision, values, and goals.
- Teach a Sunday school class and lead a small group in Bible study.
- Accomplish tasks independently and proactively without the direct oversight of a supervisor.